

## PERSONAL DETAILS

Title	Forename	Surname
Address		Postcode
E-mail (please use correct lower/upper case)		
Telephone No		If ex-directory, please tick here
EMERGENCY CONTACT (for use if you are taken ill or injured while taking part in a U3A activity)	NAME	PHONE NO.
We maintain a data base of members' details which is used exclusively for administration purposes within the U3A. If there is information you do not wish to be recorded in the database, please contact the Membership Secretary		
<b>New members only:</b> How did you hear about Heybridge U3A? <input type="checkbox"/> Friend <input type="checkbox"/> Poster <input type="checkbox"/> Leaflet <input type="checkbox"/> Other (please specify)		

## PAYMENT

**Annual subscription £20.00 per member** (£10 for those joining on or after 1<sup>st</sup> October).

**Please make cheques payable to Heybridge U3A.**

I enclose the sum of £\_\_\_\_\_ in payment of my subscription for the year ending 31 March 2017.

Signed \_\_\_\_\_ Date \_\_\_\_\_

- If you wish to pay at the monthly meeting, please help us to speed up the re-enrolment process by putting your completed form and payment in a sealed envelope marked with your name.
- Alternatively, please post to the Membership Secretary at 3 The Stiles, Heybridge Basin, CM9 4SF
- Membership cards will be available for collection at the following monthly meeting.
- If you would like your card to be posted to you, please enclose a stamped addressed envelope

## GIFT AID DECLARATION

As a charity, the U3A can claim back tax from HM Revenue and Customs on Gift Aid donations. The amount we can reclaim on each £20 subscription is £5. Please note that, if you pay less Income and/or Capital Gains Tax than the amount of Gift Aid claimed on all donations you make in a given tax year, HMRC may require you to pay any difference.

***If you pay sufficient tax (see above) and are willing for Heybridge U3A to claim Gift Aid on your membership subscription please sign the declaration below:***

I wish Heybridge U3A to treat all donations I have made in the last 4 years – and all donations I make from the date of this declaration until I notify you otherwise – as Gift Aid donations.

I am a UK taxpayer and understand that if I pay less Income and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference

Signed

Date

Please advise the Membership Secretary if you want to cancel this declaration, change your name or home address or no longer pay sufficient income or capital gains tax.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your tax return or ask HMRC to adjust your tax code.